



230 North Tubb Street
P.O. Box 98
Oakland, Florida 34760
407- 656-1117 (voice)

**Oakland Avenue Charter School Advisory Committee
October 26, 2021 - 4:00 p.m.
Oakland Meeting Hall, 221 North Arrington Street**

PLEASE NOTE: All meetings are open to the public however attendance inside the Oakland Meeting Hall may be limited to accommodate social distancing.

1. **CALL TO ORDER:**
 - a. Pledge of Allegiance and Invocation
 - b. Roll Call
2. **APPROVAL OF MINUTES:**
 - a. Minutes – April 13, 2021
3. **OLD BUSINESS:**
 - a. HVAC Update
 - b. VPK Program Update
4. **NEW BUSINESS:**
 - a. Open SAC Position
 - b. Open Discussion on state of the school
5. **PRINCIPAL UPDATE:**
6. **PTO REPORT:**
7. **AUDIENCE QUESTIONS/COMMENTS:**
8. **SAC MEMBER QUESTIONS/COMMENTS:**
9. **ADJOURNMENT:**

Persons with disabilities needing special accommodations should submit a written request to Town Clerk, Post Office Box 98, Oakland, Florida 34760; phone 407-656-1117, x 2110, at least 24 hours before the meeting time. (*\$286.26*)



**MINUTES
OAKLAND AVENUE CHARTER SCHOOL ADVISORY COMMITTEE
APRIL 13, 2021 @ 4:00 P.M.**

CALL TO ORDER

Chair Satterfield called the April 13, 2021 Oakland Avenue Charter School Advisory Committee (SAC) meeting to order at 4:00 p.m. at the Town of Oakland Meeting Hall.

Pledge of Allegiance and Invocation

The Pledge of Allegiance was recited, and Vice Chair Roper gave the invocation.

ROLL CALL

PRESENT: Laura Campise
 Carol-Ann Dooley
 Jennifer Hunt
 Kathy Memolo
 Charles Roper, Vice Chair
 Michael Satterfield, Chair

ABSENT: Scott Fontenot

STAFF PRESENT: Pamela Dwyer, Principal
 Steve Koontz, Town Manager
 Elise Hui, Town Clerk

APPROVAL OF MINUTES:

Minutes – March 9, 2021

MOTION was made by Vice Chair Roper, seconded by Committee Member Hunt, to approve the minutes as presented.

AYE: Campise, Dooley, Hunt, Memolo, Roper, Satterfield
NAY: None

OLD BUSINESS:

HVAC Update

Town Manager Koontz provided an update on the replacement HVAC system for the school. The Town Commission approved the financing package and Johnson Controls is now putting together the expected timeline to get the replacement completed as well as the design.

Principal Dwyer talked about the current issues with the existing HVAC system in Building B which is now need replacement of some coils. This will have to be repaired. She has provided Johnson Controls with the school calendar so they can start looking at how they can maneuver the steps they need to take for HVAC replacement with the school calendar. Vice Chair Roper asked if Johnson Controls would be able to start the replacement project this summer? Town Manager Koontz said timing wise he does not think that would work as we are just getting to the design portion of the project right now. We need to do the repairs now as we are not ready for full replacement. Chair Satterfield asked if everything is back up and running now since the early school releases due to the system not working? Principal Dwyer said that outside of the two days of early release due to the temperatures in that area of the school, everything is now working correctly.

Possible Appearance Policy Change

Chair Satterfield stated that it was his fault and things have been too busy at the school to re-poll the teachers on the hair color issue. Originally, the teachers were split 50/50 regarding allowing hair color. He would like to get the SAC to vote again on the issue to gain consensus then take it to Town Commission for input.

The vote was as follows:

Vice Chair Roper – For
Committee Member Dooley – Against
Committee Member Memolo – Against
Committee Member Campise – Against
Committee Member Hunt – For
Chair Satterfield – For

With the votes tied “For” and “Against” the policy change, Chair Satterfield said that he would poll Committee Member Fontenot to get a final tally.

The discussion points were as follows:

- Committee Member Memolo stated that most charter schools in the area are not allowing hair color.
- Vice Chair Roper stated that he feels it is just starting to be relooked at. Orange County just recently changed their hair color policy.
- After the last meeting and discussion regarding the possible change to the hair color policy, Committee Member Campise did some research to see where some of the other area charter schools stand on the issue. Attached is what she was able to find in a quick online search and is not a completely comprehensive list of all area charter schools. This information was provided to all SAC members on March 24, 2021.

- Committee Member Campise said that she believes that since OACS is a choice school in which people are choosing to go to OACS and follow the rules set in order to do that, then they should be willing to follow any hair color rules.
- Chair Satterfield stated that as mentioned before, his first inclination was to vote against such a policy change but after thinking more about it, he changed his mind. He feels that at some point we will need to modify our policy; feels it is inevitable that it will need to change at some time in the future.
- Committee Member Dooley stated that she feels there is a blurred line between requiring uniforms and allowing hair color.
- Principal Dwyer stated that she wanted everyone to be aware that if rule violations regarding hair color had previously occurred, there have not been punitive actions taken.

NEW BUSINESS:

VPK Program Update

Principal Dwyer talked about the current status of the VPK Program. She said that she will provide additional data at the next meeting but can say that they have been successful maintaining enrollment for the program. Curriculum costs have been minimal compared to normal VPK costs. Principal Dwyer feels the program has been well received as VPK being part of the school. Principal Dwyer feels the program is valuable to the school and feels that the commitment was for two years so would recommend we all look closely at the data before the lottery next year to determine future direction. Principal Dwyer feels the biggest difference between VPK and the other grades is the teacher salary.

Additional discussion highlights included:

- Committee Member Memolo stated that she loves that VPK is on the OACS campus because her daughter is not nervous for Kindergarten and instead is very excited for next year. She loves that the VPK teachers are reinforcing Kindergarten readiness.
- Principal Dwyer stated that 54 of the 88 Kindergarten spots will be filled potentially through rolling the students up from VPK.
- Chair Satterfield stated that as long as we can financially afford to run the program, we should do so.
- Principal Dwyer said that she has a concern with the lottery system and the concern that 9 families with 9 children that are siblings of current students at OACS are not getting in and are being wait listed.
 - Her suggestion to address the situation would be to align Oakland resident priority and sibling priority.
 - Chair Satterfield would like to poll the commission about the direction they would like to see in this area.

PRINCIPAL UPDATE:

- Principal Dwyer stated that she needs assistance finding scholarships for the summer reading camps for kids in need. Additional details about the camps and costs are attached.
- Principal Dwyer has a skeleton idea for "PE Plus". The concept would be to use recess time (PE time) to build comradery/teamwork.
 - Need assistance gathering parents/grants to build obstacles.

- If interested in assisting, let Pam know.
 - Committee Member Hunt mentioned that there is a Duke Energy grant that could be a good fit for this type of program, she will send information to Principal Dwyer.
 - Committee Members Dooley and Memolo volunteered to help. Committee Member Hunt can help with grant ideas.
 - Committee Member Dooley will connect with Administrative Services and Communications Director Pappacoda at the town to discuss website/social media support for school fundraising efforts such as Amazon Smile and sponsorships for the summer reading camp.

PTO REPORT:

Committee Member Dooley mentioned that there would be a book fair next week. There is nothing else concrete at this time. She wanted to explore leveraging broader town involvement for fundraising and will touch based with Administrative Services and Communications Director Pappacoda.

AUDIENCE QUESTIONS/COMMENTS:

No audience in attendance.

SAC MEMBER QUESTIONS/COMMENTS:

Committee Member Hunt asked Principal Dwyer what her biggest challenge has been this year. Principal Dwyer says the social distancing part; difficult explaining and reminding the students constantly about social distancing.

Chair Satterfield summarized that he will be moving hair color and lottery selection forward to the Town Commission to gather input and future direction.

ADJOURNMENT:

The next SAC meeting will be on May 11th. There being no further business, Chair Satterfield adjourned the meeting at 4:46 p.m.

SCHOOL ADVISORY COMMITTEE:

Michael Satterfield, Chairman

ATTEST:

Elise Hui, Town Clerk

**Oakland Avenue Charter School
 VPK Program Cost Analysis
 VPK Program with Wrap Around Care
 Updated May 4, 2021
 Revenue**

Program	Enrollment	Weekly Revenue/Student	Yearly Revenue/student	Yearly Revenue Total
VPK (2- AM/ 1 PM)	51	69.31 (277.24 per month)	2634.00	119317
Wrap Around Care	17	100	3800.00	49680
Total Revenue				168997

Classrooms	Enrollment	Students per Classroom	Classrooms	Required Staff
Pre-K (am)	36	18	2	2 T/ 2 TA
Pre-K (pm)	18	18	1	1 T**/1TA
Wrap Around	20	20	1	1 TA**
**Same Staff Person Two Roles				

Expenditures

Staff Needed	Hourly Rate	#Hr/Bi-Weekly	\$/Annually	Benefit Cost	WC
1 Director/Teacher (AM Class)	17.00	80.00			
1 Teacher (PM Class)	17.00	80.00			
1 Teacher Aid	13.00	80.00			
2 Teacher Aides (PT)	26.00 (\$13x2)	40.00 (20x2)			
Sub Totals			88059.00	17709.00	5000.00
Salary & Benefit Expenditure Per Year			110768.00		

\$168997	Annual Revenue Before Expense
110768	Annual Expense
58229.00	Annual Revenue

*This cost does not include curriculum and supplies. We anticipate that these expenditures will be reasonable since OACS owns most of the furniture in the classroom and curriculum for this age group is not unreasonable.