

**TOWN COMMISSION REGULAR MEETING MINUTES  
TUESDAY, FEBRUARY 23, 2021  
7:00 P.M.  
OAKLAND MEETING HALL**

**CALL TO ORDER:**

This meeting was held in-person and virtually through the Zoom meeting platform to allow for guests to participate virtually. Mayor Stark called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance and Invocation by Commissioner Ramos.

**ROLL CALL**

COMMISSIONERS PRESENT:                      Commissioner McMullen (via Zoom)  
   Commissioner Polland  
   Commissioner Ramos  
   Vice Mayor Satterfield  
   Mayor Stark

COMMISSIONERS ABSENT:                      None

Note: The Town Commission unanimously approved Commission McMullen attending via Zoom due to extenuating circumstances.

**Ex Parte Communication: None.**

**PUBLIC FORUM:**

None

**CONSENT AGENDA:**

- a. Minutes – 2-9-2021 Town Commission Work Session
- b. Minutes – 2-9-2021 Town Commission Regular Meeting
- c. OACS School Calendar Approval
- d. Budget Transfer – Impact Fee Projects
- e. Land Purchase – Gibson Parcel
- f. Release of Lien – Winter Garden/Hendry
- g. Manager’s Report

Mayor Stark announced the items on the Consent Agenda.

**MOTION** was made by Vice Mayor Satterfield, seconded by Commissioner Polland, to approve the Consent Agenda.

AYE: McMullen, Polland, Ramos, Satterfield, Stark  
NAY: None

**OTHER POLICY MATTERS:**

**FDEP Grant – Lift Station #6**

Public Works Director Parker provided information on the FDEP Legislative Grant that would allow for funding for the Design and construction of Lift Station #6. The new lift station would be located near the intersection of Catherine Ross Road, and a future extension of Sadler Avenue. Combined with existing Impact Fees and developer contributions, Lift Station #6 will eventually serve a large area of eastern Oakland. With new residential and commercial development taking root in this area, it will be certainly needed. This facility will also be capable of taking existing flows from the Charter School and the Public Safety Complex.

MOTION was made by Commissioner Polland, seconded by Commissioner Ramos, to authorize the Town Manager to sign Grant Agreement LPA0118, that provides funding for the Design and construction of Lift Station #6.

AYE: McMullen, Polland, Ramos, Satterfield, Stark

NAY: None

**Wastewater System Update**

Public Works Director Park also provided a Wastewater System Update presentation. Commissioner Ramos and Mayor Stark noted that the total amount of grants we have received for the Septic to Sewer Project is around \$1.8 million dollars which is very impressive. Town Manager Koontz said that we will be having some neighborhood meetings in the future for those that will be involved in the Septic to Sewer Project. Please see PowerPoint presentation for additional details.

**TOWN MANAGER REPORT:**

Town Manager Koontz updated the Town Commission on the following items:

- Steve and Mayor Stark are going to a lunch meeting tomorrow with Orange County Commissioner Wilson.
- Roundabout Update – Steve and Mike have a meeting next week with Orange County Public Works to talk about the roundabout. The next piece will be the Local Agency Agreement. Project will go out to bid in June. Construction time has changed from 227 to 241 days.

**COMMISSION REPORTS:**

Commissioner Ramos – Wanted to remind everyone know that the Boy Scouts Golden Eagle Awards honoring Mayor Rees will be from 5-7 p.m. on March 4<sup>th</sup> at the Winter Garden Pavilion where the Farmers Market is normally held.

Commissioner Polland – The Oakland Nature Preserve Pours at the Preserve was a great success, very well planned out. Feels that everyone had a great time. The event was sold out which was great.

Commissioner McMullen – The Tri-County League luncheon was last week and both Town Manager Koontz and Mayor Stark were in attendance virtually. There was a lot of discussion about COVID and all the good things happening in the tri-county areas as it relates to the health care organizations along with the community and knows that Steve reached out to the Orange County representative to see how the town might be able to be a pod as it relates to giving out vaccines. Not sure if Steve received a response back yet but knows with the new facility and Healthy West Orange there is the potential for us to be a pod.

Town Manager Koontz said that he had reached out to the Orange County Department of Health representative and the representative said that he should reach out to the Fire Department. Town Manager Koontz said that he will reach out to Chief Avery at Emergency Management.

Mayor Stark said that she will definitely be getting her vaccine when her time is up and will encourage other residents to do the same.

Commissioner McMullen also wanted to remind everyone that the Tri-County League meets every third Thursday of the month so would encourage everyone to jump on to the meetings to stay updated. He also asked Town Manager Koontz and Mayor Stark to mention to Commissioner Wilson that the Tri-County wants to partner with the County Commissioners. The Tri-County League organization will be reaching out personally to Commissioner Wilson as well. This partnership and coordination are part of his initiative that he mentioned back in January.

Mayor Stark mentioned that her experience with the Tri-County League lunches is that they have some of the best and most informative presentations of any that she attends. She also likes how they keep on track and stay on schedule.

Vice Mayor Satterfield – Mentioned he had received his first vaccine. He wanted us to start thinking about getting events back up and running as we get near to the end of the pandemic. People are going to need an outlet when this is over to be out and about and celebrate. Would like to see future community events planned.

Mayor Stark – Nothing additional.

### **ADJOURNMENT**

There being no further business, Mayor Stark adjourned the meeting at 7:34 p.m.

TOWN OF OAKLAND:

  
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MICHAEL SATTERFIELD, VICE MAYOR

ATTEST:

  
\_\_\_\_\_  
ELISE HUI, TOWN CLERK



# Wastewater System Update

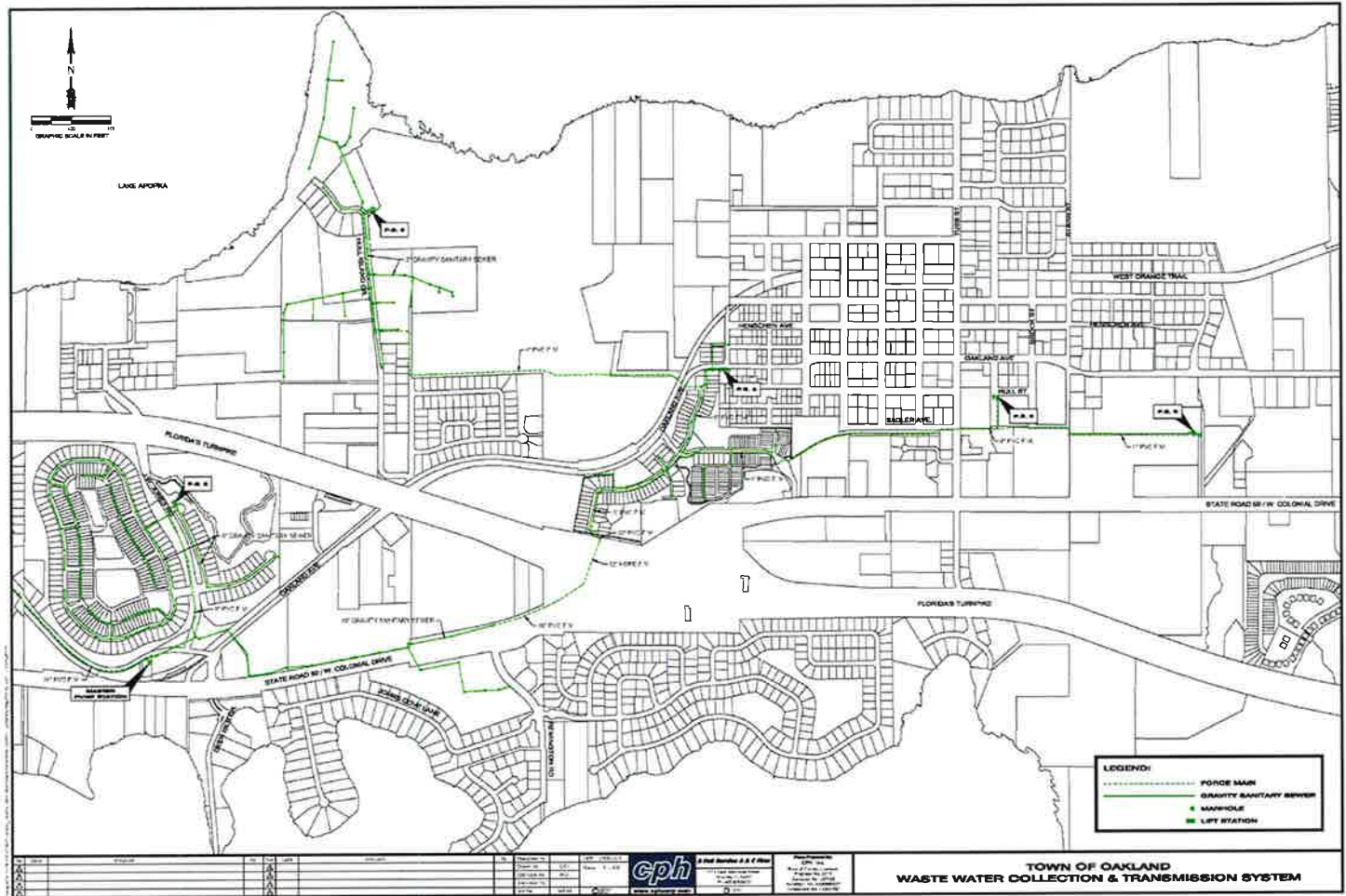
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FEBRUARY 23, 2021

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# The Current Oakland Wastewater System

First Customer  
1/2018  
550 Customers  
1/2021







## FY 2017 Grant

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- The 2017 State of Florida budget included \$1,000,000.00 in funding assistance for wastewater improvements in certain parts of the town.
- The funding was utilized for three distinct areas identified as the Industrial Extension, the Cemetery Extension, and Lift Station #5 / Force Main.

## The Industrial Extension

The Industrial Extension is a gravity sewer installed along Oakland Avenue, west of the turnpike bridge, to serve the industrial area. Work completed in November 2020 with several septic to sewer connections already made.



## The Cemetery Extension

The Cemetery Extension is a force main (pressure) sewer main that runs overland and connects the Lift Station #5 service area to the existing L.S. #4 area. Vital to the “backbone” of the system, it was completed in August 2020.





## Lift Station #5 and Force Main


Lift Station #5, is due to be put into service within the next couple of months and is located at the intersection of East Hull Avenue and South Arrington Street. It has capacity to serve the commercial corridor east of Tubb Street and surrounding neighborhoods.





## FY 2020 Grant

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- The 2020 State of Florida budget included \$250,000.00 in funding assistance for construction of Lift Station #6.
  - The station will be constructed in the general area of Catherine Ross Road and the future extension of Sadler Avenue.
  - The project is currently being designed and permitted.
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## Lift Station #6

Once completed, the station will have a service area that could include commercial and residential areas in the southeast part of town, the Charter School and the Public Safety Building.







## Septic to Sewer Grants

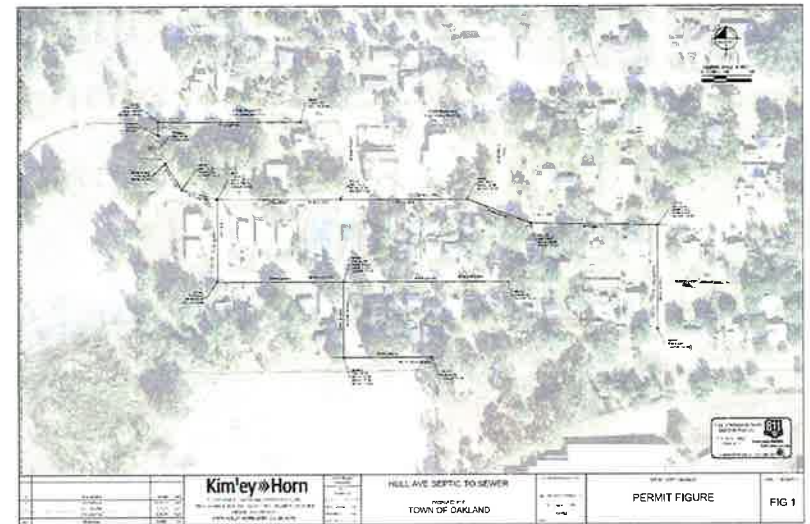
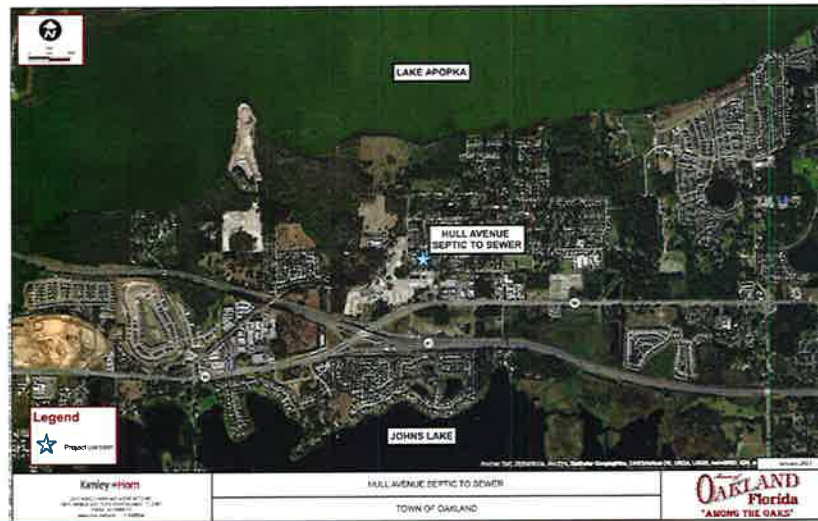
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- The Town has been successful in obtaining three different grants, from three separate agencies, to be used for the purpose of converting homes from septic to sewer.
- A Community Development Block Grant for \$600,000.00
- A Florida Department of Environmental Protection grant for \$550,000.00
- St John's River Water Management District grant for \$644,000.00



## Septic to Sewer Neighborhood Project

The septic to sewer project is designed and ready for construction bids. This project consists of approximately 3300 feet of gravity sewer and 15 manhole structures. To reduce costs, this project will take advantage of recently completed Lift Station #4 and provide central sewer to an existing neighborhood.





## Conclusions

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The Town of Oakland is committed to protecting the environment by eliminating septic systems.

The Town continues to fund projects with grants when possible.

The Town has submitted a legislative request for the next segment of the wastewater system.

