



**MINUTES  
OAKLAND AVENUE CHARTER SCHOOL ADVISORY COMMITTEE  
APRIL 13, 2021 @ 4:00 P.M.**

**CALL TO ORDER**

Chair Satterfield called the April 13, 2021 Oakland Avenue Charter School Advisory Committee (SAC) meeting to order at 4:00 p.m. at the Town of Oakland Meeting Hall.

Pledge of Allegiance and Invocation

The Pledge of Allegiance was recited, and Vice Chair Roper gave the invocation.

**ROLL CALL**

PRESENT:                      Laura Campise  
                                      Carol-Ann Dooley  
                                      Jennifer Hunt  
                                      Kathy Memolo  
                                      Charles Roper, Vice Chair  
                                      Michael Satterfield, Chair

ABSENT:                        Scott Fontenot

STAFF PRESENT:            Pamela Dwyer, Principal  
                                      Steve Koontz, Town Manager  
                                      Elise Hui, Town Clerk

**APPROVAL OF MINUTES:**

Minutes – March 9, 2021

**MOTION** was made by Vice Chair Roper, seconded by Committee Member Hunt, to approve the minutes as presented.

AYE:    Campise, Dooley, Hunt, Memolo, Roper, Satterfield

NAY:    None

## **OLD BUSINESS:**

### HVAC Update

Town Manager Koontz provided an update on the replacement HVAC system for the school. The Town Commission approved the financing package and Johnson Controls is now putting together the expected timeline to get the replacement completed as well as the design.

Principal Dwyer talked about the current issues with the existing HVAC system in Building B which is now need replacement of some coils. This will have to be repaired. She has provided Johnson Controls with the school calendar so they can start looking at how they can maneuver the steps they need to take for HVAC replacement with the school calendar. Vice Chair Roper asked if Johnson Controls would be able to start the replacement project this summer? Town Manager Koontz said timing wise he does not think that would work as we are just getting to the design portion of the project right now. We need to do the repairs now as we are not ready for full replacement. Chair Satterfield asked if everything is back up and running now since the early school releases due to the system not working? Principal Dwyer said that outside of the two days of early release due to the temperatures in that area of the school, everything is now working correctly.

### Possible Appearance Policy Change

Chair Satterfield stated that it was his fault and things have been too busy at the school to re-poll the teachers on the hair color issue. Originally, the teachers were split 50/50 regarding allowing hair color. He would like to get the SAC to vote again on the issue to gain consensus then take it to Town Commission for input.

The vote was as follows:

Vice Chair Roper – For  
Committee Member Dooley – Against  
Committee Member Memolo – Against  
Committee Member Campise – Against  
Committee Member Hunt – For  
Chair Satterfield – For

With the votes tied "For" and "Against" the policy change, Chair Satterfield said that he would poll Committee Member Fontenot to get a final tally.

The discussion points were as follows:

- Committee Member Memolo stated that most charter schools in the area are not allowing hair color.
- Vice Chair Roper stated that he feels it is just starting to be relooked at. Orange County just recently changed their hair color policy.
- After the last meeting and discussion regarding the possible change to the hair color policy, Committee Member Campise did some research to see where some of the other area charter schools stand on the issue. Attached is what she was able to find in a quick online search and is not a completely comprehensive list of all area charter schools. This information was provided to all SAC members on March 24, 2021.

- Committee Member Campise said that she believes that since OACS is a choice school in which people are choosing to go to OACS and follow the rules set in order to do that, then they should be willing to follow any hair color rules.
- Chair Satterfield stated that as mentioned before, his first inclination was to vote against such a policy change but after thinking more about it, he changed his mind. He feels that at some point we will need to modify our policy; feels it is inevitable that it will need to change at some time in the future.
- Committee Member Dooley stated that she feels there is a blurred line between requiring uniforms and allowing hair color.
- Principal Dwyer stated that she wanted everyone to be aware that if rule violations regarding hair color had previously occurred, there have not been punitive actions taken.

### **NEW BUSINESS:**

#### VPK Program Update

Principal Dwyer talked about the current status of the VPK Program. She said that she will provide additional data at the next meeting but can say that they have been successful maintaining enrollment for the program. Curriculum costs have been minimal compared to normal VPK costs. Principal Dwyer feels the program has been well received as VPK being part of the school. Principal Dwyer feels the program is valuable to the school and feels that the commitment was for two years so would recommend we all look closely at the data before the lottery next year to determine future direction. Principal Dwyer feels the biggest difference between VPK and the other grades is the teacher salary.

Additional discussion highlights included:

- Committee Member Memolo stated that she loves that VPK is on the OACS campus because her daughter is not nervous for Kindergarten and instead is very excited for next year. She loves that the VPK teachers are reinforcing Kindergarten readiness.
- Principal Dwyer stated that 54 of the 88 Kindergarten spots will be filled potentially through rolling the students up from VPK.
- Chair Satterfield stated that as long as we can financially afford to run the program, we should do so.
- Principal Dwyer said that she has a concern with the lottery system and the concern that 9 families with 9 children that are siblings of current students at OACS are not getting in and are being wait listed.
  - Her suggestion to address the situation would be to align Oakland resident priority and sibling priority.
  - Chair Satterfield would like to poll the commission about the direction they would like to see in this area.

### **PRINCIPAL UPDATE:**

- Principal Dwyer stated that she needs assistance finding scholarships for the summer reading camps for kids in need. Additional details about the camps and costs are attached.
- Principal Dwyer has a skeleton idea for "PE Plus". The concept would be to use recess time (PE time) to build comradery/teamwork.
  - Need assistance gathering parents/grants to build obstacles.

- If interested in assisting, let Pam know.
  - Committee Member Hunt mentioned that there is a Duke Energy grant that could be a good fit for this type of program, she will send information to Principal Dwyer.
  - Committee Members Dooley and Memolo volunteered to help. Committee Member Hunt can help with grant ideas.
  - Committee Member Dooley will connect with Administrative Services and Communications Director Pappacoda at the town to discuss website/social media support for school fundraising efforts such as Amazon Smile and sponsorships for the summer reading camp.

**PTO REPORT:**

Committee Member Dooley mentioned that there would be a book fair next week. There is nothing else concrete at this time. She wanted to explore leveraging broader town involvement for fundraising and will touch based with Administrative Services and Communications Director Pappacoda.

**AUDIENCE QUESTIONS/COMMENTS:**

No audience in attendance.

**SAC MEMBER QUESTIONS/COMMENTS:**

Committee Member Hunt asked Principal Dwyer what her biggest challenge has been this year. Principal Dwyer says the social distancing part; difficult explaining and reminding the students constantly about social distancing.

Chair Satterfield summarized that he will be moving hair color and lottery selection forward to the Town Commission to gather input and future direction.

**ADJOURNMENT:**

The next SAC meeting will be on May 11th. There being no further business, Chair Satterfield adjourned the meeting at 4:46 p.m.

**SCHOOL ADVISORY COMMITTEE:**



Michael Satterfield, Chairman

**ATTEST:**



Elise Hui, Town Clerk



#### 7. Miscellaneous Guidelines:

- a. Clothing should be neat and clean.
- b. Clothing may not be worn inside out or backwards.
- c. Undergarments must not be exposed.
- d. Hair, face, body paint, and tattoos are inappropriate for school and not permitted.
- e. Athletic outfits are not permitted in the school building, except in P. E. classes and Dress Down Days.
- f. Cosmetics and/or make-up should be age appropriate, appropriate for school, and not attract undue attention.
- g. Clothing with rips, tears, holes or frayed edges are considered inappropriate for school.
- h. Jewelry and accessories should be appropriate for school and not attract undue attention or pose a safety risk. Piercing other than earrings are prohibited. Hair accessories must not attract attention.
- i. Extreme hairstyles are not permitted (examples: Mohawk cuts, hair coloring other than standard frosting or natural highlighting) and should not attract undue attention. Students are not permitted to have designs shaved into the hair.
- j. Hats, caps, curlers, headscarves, bandanas, doo-rags, combs, sweatbands, chains, sunglasses, tennis skirts, gloves, arm warmers, and coats are not to be worn during school hours (even on dress down days).
- k. Exemptions may be granted for religious purposes if approved in advance.
- l. On dress down days, clothing that is revealing, such as short mini-skirts, short-shorts, tank tops, loosely fitting, low-cut blouses or halter tops, mesh shirts, or shirts exposing the midriff are not to be worn to school. Sleeveless shirts are not allowed. (Mainly applies to non-uniform days at school). Shirts must be worn buttoned up to second from top.
- m. On dress down days, all t-shirts must be in good taste (no suggestive wording or illustrations or advertisements for items which are illegal for - i.e., alcohol and tobacco products, etc.). Administration approved school spirit t-shirts may be worn in lieu of school uniform t-shirt on Fridays only.
- n. All non-uniform issued outside coats and jackets or hooded apparel may not be worn inside the school building. All non-uniform issued outside coats and jackets must be put in the student's locker/backpack immediately upon entering the school building. The OSES uniform designated uniform company includes an optional sweatshirt or zippered fleece for those students who need to have additional layers to remain warm.



- **Dress Guidelines for all Students:**

Shirts should be tucked in at all times.

**Class shirts must be purchased and worn for all field trips. Can also be worn Fridays.**

Jeans (blue denim pants) may be worn on "Jean Day" Fridays. Denim shorts and colors other than denim blue may not be worn. To participate in Jean Days, please pay fee online at our school store on the school website.

Pants MAY NOT be worn below the hips.

All tops must have the school logo embroidered.

Earrings are prohibited on boys. Girls should wear discreet earrings, no large hoops (for safety reasons).

Hair color that is disruptive or distracting to the school environment is prohibited. Hair must either be a natural color or naturally tinted or colored in a blended and balanced manner.

Hair accessories are limited to bows and simple headbands. **NO CAT EARS or ANY OTHER FORM OF EXCESSIVELY DECORATIVE HEADBANDS.**



#### **Hair/Nails/Skin:**

- Students' hair should be clean and neat at all times.
- Students' hair color should look like a naturally occurring color. No extremes (stark black, ice blond, crayola colors, or blond/light upper and black/dark lower, etc.) will be allowed.
- Extreme hairstyles are inappropriate. If a student comes to school with an inappropriate hair color or style, he/she will be sent home. If a student is considering a style or color change and is unsure of acceptability, he/she may bring a picture to the Principal for approval.
- Hair "adornments" are to be plain and simple headbands. No belts, ties, 3-cornered kerchiefs, altered headbands (with animal ears, etc.) should be used to keep hair in place.
- Boys' hair length should be no longer than the eyebrows in front and no longer than the top of the shirt collar in back and trimmed around the ears. Mohawks, Mohawk fades and faux hawks, and "man buns" are not permitted. If any of these issues become a distraction, the administration may require the student to choose another style.
- Extreme haircuts include, but are not limited to shaved portions of the head, shaved designs on the head or, on girls, shaved anything. Man-buns or a shaved head with a ponytail or long piece of hair on top are not acceptable at school. Appropriate hair styles do not include hair in the eyes or hair dyed any non-naturally occurring color, at the discretion of the Administration.
- Girls' hair cannot cover the eyes. Either through styling or hair bands, hair should be kept to the back or side.
- Hair that becomes unsightly because of length, height, volume or being ungroomed will be addressed by necessitating an appropriate haircut or style, at the discretion of the Administration.
- Boys must be clean-shaven at all times (no facial hair of any kind).
- Nail polish must be a color in the pink/red family that would be worn in normal situations by mainstream adults (i.e., no black, purple, blue, white, orange, etc.).
- All visible skin should be free of any temporary or permanent tattoos, inking, artwork, etc.



# Registration for OACS' Summer Reading Camp

For students entering Kindergarten – 3<sup>rd</sup> Grade

Student Name: \_\_\_\_\_

Grade Entering (2021-2022 School Year) \_\_\_\_\_ (Students must be entering Kindergarten – 3<sup>rd</sup> grade)

Current Teacher: \_\_\_\_\_

Parent Name: \_\_\_\_\_

Contact Number: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_

## Registration Options:

### Session 1: June 28- July 2

<u>Time</u>	<u>Cost</u>	<u>Check Selection</u>
8:00-12:00	*\$175 per student	<input type="checkbox"/>
12:00-2:00 Extended Learning Lunch Bunch (bring lunch from home)	\$90 per student	<input type="checkbox"/>

### Session 2: July 19- July 23

<u>Time</u>	<u>Cost</u>	<u>Check Selection</u>
8:00-12:00	*\$175 per student	<input type="checkbox"/>
12:00-2:00 Extended Learning Lunch Bunch (bring lunch from home)	\$90 per student	<input type="checkbox"/>

### Both sessions: June 28-July 2 and July 19-July 23

<u>Time</u>	<u>Cost</u>	<u>Check Selection</u>
8:00-12:00	*\$300 per student	<input type="checkbox"/>

**Deadline for payment and registration is May 14, 2021.**

**No refunds**

**Make checks payable to Oakland Avenue Charter School**

If you have any questions, please do not hesitate to contact:

Michele Murphy- email: [mmurphy@oaklandfl.org](mailto:mmurphy@oaklandfl.org) Andrea Wanuck- email: [awanuck@oaklandfl.org](mailto:awanuck@oaklandfl.org)

# SUMMER READING

# CAMP

Session 1 June 28th-July 2nd

Session 2 July 19th- July 23rd

Each session is from 8:00am - 12:00pm

YOUR CHILD WILL EXPERIENCE ENGAGING  
ACTIVITIES THAT TARGET VOCABULARY  
DEVELOPMENT, PHONICS, WRITING,  
COMPREHENSION STRATEGIES,  
CRITICAL THINKING SKILLS AND MUCH MORE!

\$175 per student, per session.

\$300 for both sessions

Extended Learning "Lunch Bunch" from 12-2 is available.  
This will include hands-on Science experiments and  
engaging Social Studies topics.

See registration form for details!