

**TOWN COMMISSION REGULAR MEETING MINUTES
MONDAY, SEPTEMBER 13, 2021
7:00 P.M.
OAKLAND MEETING HALL**

CALL TO ORDER:

This meeting was held in-person and virtually through the Zoom meeting platform to allow for guests to participate virtually. Mayor Stark, attending virtually via Zoom, called the regular meeting to order at 7:06 p.m. and turned the meeting over to Commissioner McMullen to run in person. This was followed by the Pledge of Allegiance and Invocation by Commissioner Ramos.

ROLL CALL

COMMISSIONERS PRESENT: Commissioner McMullen
Commissioner Polland
Commissioner Ramos
Vice Mayor Satterfield (via Zoom)
Mayor Stark (via Zoom)

COMMISSIONERS ABSENT: None

Note: The Commission approved Mayor Stark and Vice Mayor Satterfield to attend virtually via Zoom due to extenuating circumstances.

PRESENTATIONS:

- a. Constitution Week Proclamation – September 17-23, 2021
Commissioner McMullen read the Constitution Week Proclamation recognizing September 17-23, 2021, as Constitution Week.

PUBLIC FORUM:

No public comment

CONSENT AGENDA:

- a. Minutes – 8-24-2021 Town Commission Work Session
- b. Minutes – 8-24-2021 Town Commission Regular Meeting
- c. Minutes – 8-30-2021 Town Commission Emergency Session
- d. Continued Adoption of Standard Response Protocols – Active Assailant Protocols
- e. Manager's Report

Commissioner McMullen announced the items on the Consent Agenda.

MOTION was made by Commissioner Polland, seconded by Commissioner Ramos, to approve the Consent Agenda.

AYE: McMullen, Polland, Ramos, Satterfield, Stark
NAY: None

PUBLIC HEARINGS:

FIRST PUBLIC HEARING – ORDINANCE 2021-16 – OAKLAND MIXED USE VILLAGE COMP PLAN AMENDMENT – WILL NOT BE HEARD, WITHDRAWN BY APPLICANT

FIRST PUBLIC HEARING – ORDINANCE 2021-17 – OAKLAND MIXED USE VILLAGE REZONING – WILL NOT BE HEARD, WITHDRAWN BY APPLICANT

SECOND PUBLIC HEARING – ORDINANCE 2021-18 - AN ORDINANCE OF THE TOWN OF OAKLAND, FLORIDA, VACATING AN EXISTING PORTION OF NORTH BROCK STREET LYING BETWEEN EAST GULLEY AVENUE AND THE WEST ORANGE TRAIL (RAIL ROAD AVENUE); PROVIDING FOR SEVERABILITY, CONFLICT, AND AN EFFECTIVE DATE.

Town Clerk Hui read the ordinance title for the record. Town Manager Koontz mentioned this was the second public hearing and a presentation on this ordinance was provided at the August 24th Town Commission meeting.

Commissioner McMullen opened the public hearing. There were no comments from the public. Commissioner McMullen closed the public hearing.

MOTION was made by Commissioner Ramos, seconded by Commissioner Polland, to adopt on Second Public Hearing Ordinance 2021-18.

AYE: McMullen, Polland, Ramos, Satterfield, Stark
NAY: None

Motion passed with a vote of 5 in favor; 0 opposed.

SECOND PUBLIC HEARING – ORDINANCE 2021-21 - AN ORDINANCE OF THE TOWN OF OAKLAND, FLORIDA; AMENDING SECTION 22-1, "GENERAL ELECTIONS", OF ARTICLE I, "IN GENERAL", OF CHAPTER 22, "ELECTIONS" OF THE CODE OF ORDINANCES OF THE TOWN OF OAKLAND, FLORIDA, BY CHANGING THE ELECTION DATE; AND PROVIDING FOR CODIFICATION, CONFLICTS, SEVERABILITY AND AN EFFECTIVE DATE.

Town Clerk Hui read the ordinance title for the record and provided information about the ordinance. She stated that the ordinance was really a housekeeping item as our current

code conflicted with the common General Election date established by the Orange County Supervisor of Elections Office and unless we changed our date back to the common General Election date, Orange County could not support our election.

Commissioner McMullen opened the public hearing. There were no comments from the public. Commissioner McMullen closed the public hearing.

MOTION was made by Commissioner Polland, seconded by Commissioner Ramos, to adopt on Second Public Hearing Ordinance 2021-21.

AYE: McMullen, Polland, Ramos, Satterfield, Stark
NAY: None

Motion passed with a vote of 5 in favor; 0 opposed.

RESOLUTIONS:

RESOLUTION 2021-04 – A RESOLUTION OF THE TOWN OF OAKLAND, FLORIDA ESTABLISHING THE BEGINNING AND ENDING DATES AND TIMES TO QUALIFY AS A CANDIDATE FOR THE 2022 TOWN GENERAL ELECTION, AND PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

Town Clerk Hui read the resolution title for the record. This resolution establishes qualifying dates for the March 8, 2022, general election.

Commissioner McMullen opened the public hearing. There were no comments from the public. Commissioner McMullen closed the public hearing.

MOTION was made by Commissioner Ramos, seconded by Commissioner Polland, to adopt Resolution 2021-04.

AYE: McMullen, Polland, Ramos, Satterfield, Stark
NAY: None

Motion passed with a vote of 5 in favor; 0 opposed.

TOWN MANAGER REPORT:

Town Manager Koontz updated the Town Commission on the following items:

- Oakland Avenue resurfacing –Town Manager Koontz updated the commission that the paving of Oakland Avenue by Orange County has been completed. Striping is currently taking place and will be done this week.
- Vaccination mobile clinic – The mobile vaccination clinic that took place on August 25th on the grass near the Tubb Street circle gave 23 vaccinations out. The Arts &

Heritage Center which was open and hosted a Health Fair alongside Healthy West Orange and Shepherd's Hope in conjunction with the vaccination event, saw 31 visitors between 9 and noon.

- Community "Complete Streets" Meeting – Town Manager Koontz said that the first of two planned public meetings took place at 6 p.m. on Sept. 2 at the Oakland Meeting Hall, 221 N. Arrington St. The meeting was well attended with 30-40 people showing up. GAI's Community Solutions Group, the Town's contractor specializing in planning and landscape design, helped facilitate the meeting and offered a presentation on a "Complete Streets" design based on data collection and evaluation. At around 6:45 p.m., GAI led a walking audit from the fountain on Tubb Street to Oakland Avenue. The project extends along Oakland Avenue from the proposed west roundabout at State Road 50 to Winter's Landing/Catherine Ross Road (old Motamassek Road) and Tubb Street from Gulley Avenue to State Road 50, for a total project length of 2.52 miles. As a next step to Oakland's Master Mobility Management Plan, this project will develop detailed concepts for pedestrian, bicycle, and vehicle circulation improvements. These plans will provide a basis for the final design and construction of future improvements. The chosen concepts presented to the Town will result from community meetings, then be prioritized for subsequent engineering, construction, and funding. The second community meeting will take place on September 30, 2021 from 6-7:30 at the Oakland Meeting Hall.
- Coffee with the Town Manager – This month's Coffee with the Town Manager took place on Thursday, September 9th at 9:00 a.m. via Zoom. Town Manager Koontz went over the "Complete Street" meeting information with the 8 or so attendees.
- Florida Turnpike Widening Project –We finally have the date on when the turnpike bridge will be taken out. The road bridge will be out of service beginning on September 26th for approximately one full year. The pedestrian bridge will stay in place until the road bridge replacement has been completed and then they will reroute pedestrian/bike traffic onto the new road bridge while they replace the pedestrian bridge.
- Town Manager Koontz, Mayor Stark, and Commissioner Ramos attended the West Orange Chamber of Commerce luncheon on September 9th to learn about developments in the Horizon West area.
- Arts & Heritage Center Update – We will be celebrating Hispanic Heritage month at the Arts & Heritage Center starting September 1 and running through October 30th. There is a great art exhibit over at the center. There will be an opening night event with live music and a food truck on Friday, September 17, 2021, from 5:00 p.m. to 7:00 p.m. at the center.

COMMISSION REPORTS:

Commissioner Ramos – Asked if the mobile vaccination clinic will be back to administer the 2nd Pfizer vaccine for those that attended the August 25th mobile clinic? Administrative and Communications Director Pappacoda said that Orange County has dispersed the resources elsewhere so will not be coming back to Oakland for the 2nd dose. Attendees from the August 25th vaccine clinic will need to get their 2nd dose elsewhere. Commissioner Ramos would like us to make sure people are aware of this. Since the Orange County Department of Health was facilitating the clinic, we do not have access to the attendee information however

will try to post a list of alternative vaccination sites at the post office so people are aware of their options. Commissioner Ramos is also very excited about the Hispanic Heritage month exhibit at the Arts & Heritage Center and about the event happening on Friday, September 17th. Commissioner Ramos reiterated to MetroPlan about the need for an exit sign off the turnpike for Oakland.

Commissioner Polland – There is an Oakland Nature Preserve Open House occurring on Saturday, October 25th from 10-2. As part of the event there will be a native plant sale, animal interactions, guided hikes, and fun activities.

Commissioner McMullen – The September Tri-County Leagues of Cities meeting will be held virtually on Thursday, September 16th. The October meeting was moved to October 14th and may also be held virtually but that has not officially been announced yet.

Vice Mayor Satterfield – Wanted to provide a school update – it has not been a very smooth transition with the mask mandate implementation. The teachers are not happy for the most part, and the parents are not happy for the most part. Until we get through this, be very sympathetic to the principal and the teachers.

Mayor Stark – Seconded what the Vice Mayor says, she knows this has not been easy for the school and she has been receiving complaint e-mails daily. She knows that people have different opinions on this, and we are doing the best we can. She stated that she and Steve had taken a tour of the HOPE Center in Clermont. They will be moving into Winter Garden on Dillard Street. The HOPE Center is an outreach center to provide services to those in crisis and in need. They have a food pantry, and they also help with people at risk of homelessness as well as those looking for employment. There is nothing they are asking us for at this time, they are trying to get the word out and try to educate people on what they offer. Mayor Stark stated that she is thrilled we are able to lower the millage rate and hope we can continue that.

ADJOURNMENT

There being no further business, Commissioner McMullen adjourned the meeting at 7:32 p.m.

TOWN OF OAKLAND:



KATHY STARK, MAYOR

ATTEST:



ELISE HUI, TOWN CLERK