

**TOWN COMMISSION FINAL BUDGET HEARING  
TUESDAY, SEPTEMBER 28, 2021  
OAKLAND MEETING HALL  
6:30 P.M.**

**CALL TO ORDER**

This meeting was held in-person and virtually through the Zoom meeting platform to allow for guests to participate virtually. Mayor Stark called the final budget hearing to order at 6:30 p.m.

**ROLL CALL**

COMMISSIONERS PRESENT: Commissioner McMullen  
Commissioner Polland  
Commissioner Ramos  
Vice Mayor Satterfield  
Mayor Stark

COMMISSIONERS ABSENT: None

**BUDGET:**

**Resolution 2021-08 Adopt Final Millage Rate for FY 21-22**

Town Manager Koontz provided a presentation on the final millage rate. Please see attached PowerPoint for additional information.

A summary of the final budget hearing discussion was as follows:

- From FY 2015 through FY 2018, the millage rate was 6.75. In FY 2019, the Town Commission was able to reduce the millage rate to 6.65. In FY 2020, the Town Commission was reduced again to 6.5.
- The FY 2021 Millage Rate was 6.5000. There was no change from FY 2020 due to uncertainties created by COVID and the unknown economic impacts at that time.
- The FY 2022 Approved Millage Rate from the July 27, 2021 Town Commission meeting was 6.5000.
- The Rollback Rate would be 6.0818.
- Recommendation being made to reduce the FY2022 millage rate from the July 27, 2021 approved millage rate of 6.5000 to 6.4000 which is a 5.23% increase over the rolled back rate.

Town Manager Koontz read the Resolution title for the record.

Mayor Stark opened the public hearing. There were no comments from the public. Mayor Stark closed the public hearing.

**MOTION** was made by Commissioner Polland, seconded by Commissioner Ramos, to adopt Resolution 2021-08 accepting the final millage rate of 6.4000 mills for the Town of Oakland.

AYE: McMullen, Polland, Ramos, Satterfield, Stark

NAY: None

**Motion passed with a vote of 5 in favor; 0 opposed.**

### Adopt Final Budget for FY 21-22

Town Manager Koontz provided a presentation on the final budget for FY 21-22. Please see attached PowerPoint for additional information.

- The budget principles that we follow are:
  - Analysis of the Millage Rate
  - Setting aside adequate reserves (should be 15-25% of operating costs based on the auditor's recommendation)
  - Planning for infrastructure projects
- The total general fund budget is \$10,039,803.
  - The OACS HVAC project was added to the general fund budget both as lease proceeds and construction funding. This project will be approximately \$2.9 million which results in an overall budget increase from \$7 million to \$10 million.
- The total utility fund budget is \$6,818,600.
- The total impact fee budget is \$5,066,234.
- The total Oakland Avenue Chart School budget is \$5,837,897.
- The total final budget is \$27,762,534.

Town Manager Koontz read the Resolution title for the record.

Vice Mayor Satterfield expressed his gratitude to staff for everything they are doing.

Mayor Stark stated that they are very happy to continue to follow through on their commitment to lower the millage rate.

Commissioner Ramos also wanted express his appreciation to staff for all they do.

Mayor Stark opened the public hearing. The following comments were received:

- Flavio Quintela – Asked if there was any consideration given to the crossing at Avalon and Oakland Avenue as there is currently no left turn lane on Oakland Avenue and there is a lot of traffic in the morning.
  - Town Manager Koontz said that stop light is not in the Town of Oakland, it is in Winter Garden, so we have not considered it.

Mayor Stark closed the public hearing.

**MOTION** was made by Commissioner Ramos, seconded by Commissioner Polland, to approve Resolution 2021-09 adopting the FY 2022 Final Budget Totaling \$27,762,534.

AYE: McMullen, Polland, Ramos, Satterfield, Stark

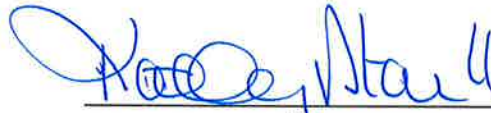
NAY: None

**Motion passed with a vote of 5 in favor; 0 opposed.**

**ADJOURNMENT**

Mayor Stark adjourned the Budget Hearing at 6:55 p.m.

TOWN OF OAKLAND:



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KATHY STARK, MAYOR

ATTEST:



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ELISE HUI, TOWN CLERK



## Final Budget Public Hearing

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SEPTEMBER 28, 2021

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## Purpose

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The purpose of the public hearing is to present to the public the final millage rate, the rolled-back millage rates and the final budget for FY 2022.



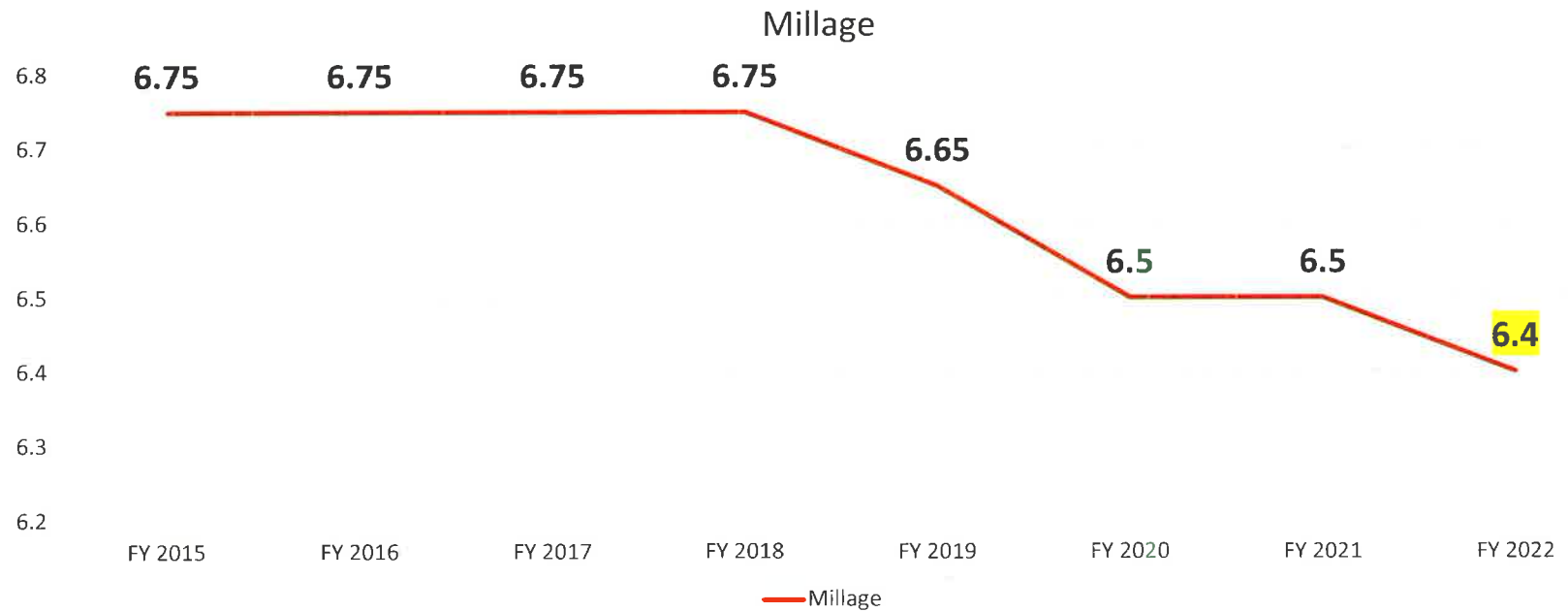
## Presentation Outline

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- Presentation of Millage Rate
- Public Comments
- Town Commission Actions:
  - Approval to adopt the FY 2022 Final Millage Rate
  - Approval of the FY 2022 Final Budget



# Millage Rate Update



# Presentation of Millage Rate

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	FY 2021 Millage Rate	FY 2022 Approved Millage 7/27/21	FY 2022 Final Millage 9/28/21	Rollback Rate	Recommended Rate as a percent change of rolled back rate
Town of Oakland Millage	6.5000	6.5000	6.4000	6.0818	5.23%





# Public Comment

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## FY 2022 Final Millage Rate

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- Requested Action:
  - Adopt Town of Oakland Final Millage Rate Resolution 2021-08 of **6.40 mills**

## Budget Principles

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Analysis of the Millage Rate

Setting aside adequate reserves

Planning for infrastructure projects





## General Fund

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Total General Fund Budget - \$10,039,803

- Property Values increased by 17%
- Budget based on millage rate of **6.40**
  - Evaluating a reduction of the millage
  - Can be reduced at the first budget public hearing in September
- Estimated reserves or unassigned fund balance
  - \$725,120



# General Fund

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## Increases to the General Fund

- Orange County Fire Rescue funding increased by \$132,000 per the interlocal agreement (formula based)
- Includes funding for salary increases based on performance appraisals
  - 4% for Town staff, 5% for directors and 6% for Oakland Police Department
  - Includes a 12% retirement contribution for sworn officers in order to be competitive with other agencies
- Includes funding for part time event coordinator
- Increased budget for events to include the enhanced lighting of Town Center
- Includes the OACS HVAC project both lease proceeds and construction funding

## Utility Fund

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- Total Utility Fund Budget - \$6,818,600
  - Projected increase in water revenue
  - Wastewater revenue has increased
  - Includes funding for up to 4% salary increase for staff
    - Based on performance appraisal
  - Includes a full-time utility billing supervisor position
  - Reserves estimated at \$1,500,000



## Utility Fund

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- Includes funding for three grant projects
  - Hull Ave. Septic to Sewer Conversion - CDBG(DEO), SJRWMD and FDEP
  - FY 2020-2021 Appropriation – Lift Station #6 (behind OACS and PS)
  - FY 2021-2022 Appropriation - Lift Station #7 (Jefferson St. extension)
- American Rescue Plan Projects
  - FY 2020-2021 Appropriation – Lift Station #6 (behind OACS and PS)
  - Connection of OACS and Public Safety Building to LS #6
  - Additional Water Well (Well #3)



# Impact Fees

	Revenue Budget 2021-2022	Expense Budget 2021-2022
<b>Water System</b>	\$ 774,197	
Northwest Loop Study		\$ 25,000
<b>Additional Water Well (Well #3)</b>		\$ 325,000
Alternative Water Design		\$ 100,000
Reserves for Future Projects (Well and Easements)		\$ 324,197
<b>Wastewater System</b>	\$ 347,265	
WW System Capacity Projects (CDBG)		\$ 100,000
Longleaf WW Expansion developer agreement		\$ 212,000
Reserves for Future Projects		\$ 35,265







# Impact Fees

	Revenue Budget 2021-2022	Expense Budget 2021-2022
<b>Parks and Recreation</b>	\$ 694,302	
Speer Park Phase 3-Pavilion, Shade Sails, Butterfly Garden, Junior Court		\$ 150,000
Sadler Trail Park Phase 2-Playground, Exercise Stations, Dog park		\$ 100,000
Reserves for Future Projects		\$ 419,302
<b>Law Enforcement</b>	\$ 177,983	
Renovation of Police Building to increase capacity		\$ 80,000
Camera Project		\$ 25,000
Reserves for Future Projects		\$ 72,983





# Impact Fees

	Revenue Budget 2021-2022	Expense Budget 2021-2022
<b>Transportation</b>	\$ 2,786,001	
Oakland Ave Roundabout		\$ 1,000,000
Oakland Roundabout Post Design Services		\$ 50,000
Oakland Avenue Turnouts		\$ 50,000
Transportation Study and Design		\$ 75,000
Starr Street Construction		\$ 125,000
Reserves for Future Projects		\$ 1,486,001
<b>Administrative Facilities</b>	\$ 203,880	
Future Space Needs Study		\$ 25,000
Reserves for Future Projects		\$ 178,880





# Impact Fees

	Revenue Budget 2021-2022	Expense Budget 2021-2022
<b>Fire Protection</b>	\$ 82,606	
Hydrant Upgrades		\$ 25,000
Reserves		\$ 57,606
<b>Total Impact Fee Budget</b>	<b>\$ 5,066,234</b>	<b>\$ 5,066,234</b>





## Oakland Avenue Charter School

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- Total Oakland Avenue Charter School Budget - \$5,837,897
  - June budget approval was based on FY 2020-21 Budget
  - Budget updated with State revenue calculator
  - Includes VPK program both revenues and expenses
  - Includes ESSER Grant funding
  - COVID 19 expenses including staffing, nurse, janitorial and PPE supplies
  - Reserves estimated at \$274,883



# Final Budget

- Requested Action:
  - Adopt Final Budget Resolution 2021-09 for the FY 2022 Final Budget Totaling \$27,762,534

	REVENUE	EXPENSES
<b>TOWN OPERATIONS:</b>		
GENERAL FUND	\$10,039,803	\$10,039,803
IMPACT FEES	\$5,066,234	\$5,066,234
<b>ENTERPRISE FUNDS:</b>		
UTILITY FUND	\$6,818,600	\$6,818,600
<b>SCHOOL OPERATIONS:</b>		
OACS	\$5,837,897	\$5,837,897
<b>TOTAL</b>	<b>\$27,762,534</b>	<b>\$27,762,534</b>

